

# Covid -19 Gree Statement

To all our clients and suppliers

The safety of our staff, suppliers and our clients is our greatest priority. This email serves to assure you of the following actions which we have taken while we remain in full operation during this time of a global pandemic.

Gree Products SA has adhered to the call by the President, by increasing measures in place to maintain a high standard of hygiene & cleanliness.

- We have introduced an amended Personal Hygiene policy which has been signed by all of our staff. The policy includes mandatory checks and balances to ensure staff are in states of constant probing and communication so that we remain aware of each other's physical health and movements as far as possible.
- All delivery vehicles have been issued with hand sanitizers and instructions on frequent hand washing.
- All staff including security personnel have been trained thoroughly on how and when to wash hands and use sanitizer.
- All of our tools and materials brought into the workshop will be disinfected on a daily basis
- Staff numbers in the workshop are limited to two at a time, with all workshop benches and desks being sanitized daily.
- Admin staff will be issued with laptops and encouraged to work remotely from home as far and often as possible.

We humbly request your understanding and patience in this matter as all clients will be required to sanitize upon entry and exit. We are committed to playing our part in stopping the spread of Covid-19.

Yours sincerely,

Gree Products SA Management